

South Island Public Service District  
P. O. Box 5148  
Hilton Head Island, SC 29938  
(843) 785-6224  
admin@sipsd.com

Owner/Contractor Application for Water and Sewer Service

As owner/contractor, I hereby make application for water and sewer service to the property listed below. I agree to comply with the following rules and regulations:

1. Water and sewer service will be requested at least three (3) weeks prior to the need for water service. Water service to single family residences with docks, commercial properties, and fire lines require backflow prevention devices. The owner is responsible for installing an approved backflow prevention device. Meter will be installed and locked until backflow is ready for testing by a South Carolina Department of Health & Environmental Control certified tester and results sent to the District within 3 days. Backflows must be tested annually. We must be present for all fire line pressure testing.
2. The location of the water meter will be along the front property line in the vicinity of the existing water service lateral. Any change from this location must be made at the time the application is submitted. The driveway must be flagged before meter is placed. If not marked and meter has to be moved, it will be at the expense of the owner.
3. When it is time to connect to the sewer lateral, call our office and request location of the sewer lateral. Sewer pipe used from the building to the service connection at the street shall be 4", minimum SDR 35, conforming to ASTM D-3034. PVC-ASTM-D2729 sewer pipe will not be accepted. When the sewer connection is completed, call the above number to arrange inspection. A 24-hour notice will be needed. A \$150 fee will be added to the account for the sewer tap inspection. **DO NOT BACKFILL UNTIL THE TAP HAS BEEN INSPECTED BY THE UTILITY.** If the utility is not notified requesting an inspection and the sewer pipe is buried, it will necessary for the contractor to uncover the pipe for inspection. For each failed inspection, a \$150 revisit fee will be added to the account.
4. Any damages to the Utility's sewer system, water system, water meter, or laterals during the construction period will be repaired by the utility and the cost of the repairs will be paid by the owner upon receipt of an invoice from South Island Public Service District.
5. It is the responsibility of the owner to keep the water meter accessible for reading. Any covering by soil, building material, debris, etc. shall be removed by the owner.
6. Water used during the construction period will be billed to the owner at the established rates to include any minimum rates.
7. Once construction is completed, it is the owner's responsibility to contact our office and inform us of any account changes such as mailing address, phone number, and email address.

I have read, understand, and agree to comply with the rules and regulations for the water and sewer district as set forth in this application. This application constitutes a contractual agreement between the applicant and the utility. Failure of the applicant to comply with these rules and regulations will result in termination of water service to the applicant.

Type of Service: Single-family \_\_\_\_\_ Multi-family \_\_\_\_\_ Irrigation \_\_\_\_\_ Commercial: Specify \_\_\_\_\_

Number of Meters: \_\_\_\_\_ Meter Size: \_\_\_\_\_

**Owner's Information**

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Bill sent to...Owner? \_\_\_\_\_ Contractor? \_\_\_\_\_

Property Service Address: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Contractor's Information**

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**PLEASE CONTACT OUR OFFICE WHEN READY FOR METER PLACEMENT.**